

SOUTH EAST AREA TRANSIT (SEAT) TECHNICAL ASSISTANCE

To address ODOT's compliance findings which were jeopardizing SEAT's continued State and Federal transit funding, SEAT contracted RLS to provide on-site technical assistance address these findings and to bring the system into compliance. Policies and procedures were review and developed or revised, as necessary. RLS worked closely with the SEAT Board to ensure that they were aware of all issues and the steps required to achieve compliance. Once a new Transit Director was hired, RLS assisted him in becoming familiar with the Federal and State requirements of the Ohio Department of Transportation, Office of Transit (ODOT). Areas for review included but were not limited to: annual budget building, grants management, matching funds, procurement, operations, invoices, report and grant application submittal, policies and procedures, union negotiations, and fare or service changes.